

**AGENDA**

**APPELLATE PRACTICE SECTION  
EXECUTIVE COUNCIL MEETING**

**January 23, 2014**

**Hilton at Lake Buena Vista  
1751 Hotel Plaza Boulevard  
Lake Buena Vista, Florida 32830  
(407)827-4000**

**Judicial Representatives And Executive Council Members With  
The Chair's Permission May Attend The Meeting Via Teleconference**

**Call in #: 1-888-376-5050  
Password: 1953840310**

I. Call to Order - Caryn Bellus, Chair

II. Introductions

Ceci Berman, Chair-Elect  
Chris Carlyle, Vice-Chair  
Duane Daiker, Secretary-Treasurer

III. Approval of Minutes (**Exhibit A**)

IV. Chair's Report

Overview of Key Events Since Last Meeting

A. DCA Judges Conference

B. Future for APS involvement in DCA Judge's Conference

C. Tom Hall Retirement

V. Treasurer's Report - Duane Daiker

A. Financial Statements (**Exhibit B**)

VI. Old Business

A. DCA Judges Conference

- B. Appellate Advocacy Intensive Skills Workshop
  - C. Planning of Discussion with Florida Supreme Court
  - D. Tom Hall's Retirement Ceremony Presentation
- VII. New Business
- Updating website
- VIII. Bar & Section Committee Reports
- A. Council of Sections - Matt Conigliaro & John Hamilton, Representatives
  - B. The Florida Bar CLE Committee -Chris Carlyle, Representative
  - C. Continuing Legal Education - Jessie Harrell, Chair
  - D. Outreach Committee -Siobhan Shea, Chair
  - E. Pro Bono - Sarah Lahlou-Amine, Chair
  - F. Pro Se Handbook - Kimberly Jones, Editor
  - G. Programs - Robin I. Bresky, Chair
  - H. Public Advocacy/Legislation -Nick Shannin, Chair
  - I. Publications - Kristen Norse, Chair
    - 1. The Record - Anne Sullivan, Editor
    - 2. The Guide - Rebecca Creed, Editor
    - 3. Florida Bar Journal Articles - Brandon Christian, Editor
  - J. Website - Jonathan Streisfeld, Chair
  - K. Historian - V. Hendricks, Chair
- IX. Announce Next Meeting - Annual Meeting- June 26, 2014  
Gaylord Palms Resort, Orlando
- X. Adjournment

# **EXHIBIT “A”**

## **MEETING MINUTES**

APPELLATE PRACTICE SECTION  
EXECUTIVE COUNCIL MEETING  
September 10, 2013  
Sanibel Harbour Marriott Resort and Spa  
Fort Myers, Florida 33908

### **I. Call to Order**

Chair Caryn Bellus welcomed everyone to the meeting. All attendees introduced themselves. A sign-up sheet was circulated.

### **II. Attendance**

Caryn Bellus, Chair  
Ceci Berman, Chair-Elect  
Chris Carlyle, Vice-Chair  
Duane Daiker, Secretary-Treasurer  
Mary Ann Obos  
Michael Grant Tanner  
Nicholas Ari Shannin  
Jack J. Aiello  
Bretton C. Albrecht  
Brandon Robert Christian  
Dorothy Frances Easley  
Angela Carol Flowers  
Henry Gerome Gyden  
Jessie Leigh Harrell  
V. Hendricks  
June Galkoski Hoffman  
Kimberly Michelle Gracia Jones  
Sarah Lahlou-Amine  
John Stewart Mills  
Anthony Charles Musto  
Kristin Ann Norse  
Tyler K. Pitchford  
Hala A. Sandridge  
Siobhan Helene Shea  
Jonathan Marc Streisfeld  
Ken Hazouri  
Matt Conigliaro  
Daniel Woodring  
H. Eugene Lindsey  
James Nutt

Jennifer Olmedo-Rodriguez  
Ezequiel Lugo  
Anthony Russo  
Celene Humphries

### **III. Approval of Minutes**

The minutes for the prior Executive Council meeting on June 27, 2013 in Boca Raton (attached to the Agenda as Exhibit A) were approved by acclamation. [Motion by Chair Elect Berman, Second by Tyler Pitchford].

### **IV. Chair's Report – Caryn Bellus**

Chair Caryn Bellus gave an overview of key events since the last meeting:

#### **1. DCA Judges Conference (September 8-10, 2013)**

The DCA Judges Conference (which was still in progress at the time of the meeting) is going very well. The attendance numbers for the Section are very strong. Justice Clarence Thomas was a guest speaker, and the CLE program has been excellent.

The judges' planning committee for the conference will be doing surveys and having discussions regarding the Section's continued participation in the conference. The conference organizers will let us know in the near future if we are invited back for the next conference.

#### **2. Florida Bar Annual Meeting (June 27-28, 2013)**

As in the past, the Section hosted the Moot Court finals and a discussion with the Florida Supreme Court on Thursday afternoon, along with the traditional Dessert Reception on Thursday night. Thanks to June Hoffman for her work on organizing the reception and the sponsorships. At the reception, the Section honored Judge David A. Monaco with the Adkins Award, and Michael Ufferman with the Pro Bono Award.

This year the Section also hosted a dinner at Ruth's Chris Steakhouse to celebrate the 25th anniversary of the Appellate Practice Section. The dinner was exceptionally well attended by section members and honored guests. Our thanks to Dorothy Easley and Celene Humphries and for organizing this event. We had a strong turnout from the judiciary, including several justices from the Florida Supreme Court.

### 3. Outreach Committee

The section is attempting to improve our communication with the courts, other sections, and other organizations. Siobhan Shea is chairing this committee. The Section has already made a number of appointments for liaisons (as shown in Ex. B to the agenda), but there are still openings. Please feel free to volunteer or make recommendations to fill the open positions.

### 4. Bar Leadership Academy

Chair Caryn Bellus and Nick Shannin spoke at Bar Leadership Academy in June, at the request of Florida Bar President Eugene Pettis, to promote awareness and a better understanding of the Section.

## **V. Treasurer's Report**

Treasurer Duane Daiker noted that the most recent financial statement and year-end report was attached to the agenda as Exhibit C. This shows our final 2012-13 year-end results, along with a comparison with the prior two years and our budget.

The Section's income is up considerably from last year, due mostly to increases in CLE revenue. Telephonic CLE revenue is up \$2,000, but regular CLE is up \$25,000, for a total increase of approximately \$35,000 for the year. We also had a large increase in sponsorships this year due to the 25th anniversary dinner. We also made more on the fund money the Bar invests for the Section. Finally, we had a refund of admin fees from the Bar representing some portion of Mary Ann Obos' time that was not charged to the Section. Our income from membership dues remains stable.

The Section's expenses are in line with last year, with the exception of the annual meeting, again because of the 25th anniversary dinner. However, the annual meeting was still within budget, and essentially a break-even on the sponsorship funds collected and fees charged.

Over the course of last year, we added \$65k to our fund, taking us to a year-end fund balance of \$276,503. The 2014-15 budget is currently being prepared, and will be circulated to the EC by e-mail for approval.

## **VI. Old Business**

### 1. Florida Bar Leadership Academy

Chair Caryn Bellus noted this is a wonderful opportunity to train future leaders. Michael Davis is our criminal appellate liaison to the Outreach Committee.

Nick Shannin stated that there are many advantages to us to get our name out to “up and comers” in the Florida Bar.

## 2. DCA Judges Conference

Chair Caryn Bellus noted this is our third consecutive year attending the conference as participants. We had an excellent turnout from the Section, and filled all our available slots. Feedback was requested from the conference organizers regarding the Section’s desire to continue to participate.

Tony Musto noted that some of the appellate judges are pushing for the conference to be held every other year with the circuit judges’ conference, which could affect our attendance. Vice-Chair Chris Carlyle commented that, absent some compelling change in the Section’s finances, the conference is an excellent event for the Section, and we should continue to participate. Dorothy Easley agreed, but noted that we should not be offended if asked to participate only every other year, or on some other schedule. Past Chair Jack Reiter also expressed agreement, and encouraged us to also offer material for the CLE program. Chair Bellus stated that we are involved in the planning, and that we will likely have more involvement in the program itself. This year’s program was filled, in large part, by the appearance of Justice Clarence Thomas. Chair-Elect Ceci Berman stated that the Section had a CLE presentation prepared for this event, but the judges declined for this year due to the program being full.

Hala Sandridge inquired about the costs to the Section and to participants. The Section charges \$380 per Section attendee, which is a “break even” number, including the cost of hosting the opening evening reception. The Section does not make money on this event. The Section was given 50 attendee spaces this year, which we filled. The only risk in losing money is if we cannot fill the spots, or if we have too many cancellations.

Kristin Norse indicated that the conference should be easier to fill in the future since there is no September Bar meeting anymore.

Chair Bellus explained process of how Section participants are selected. An e-mail blast goes to EC members first for a very short window, and then registration is open to entire section of 1,500 members. The Section will make every effort to get information out on the conference as early as possible to help increase attendance, but we are somewhat limited by when the conference organizers actually confirm our ability to attend.

Mathew Conigliaro mentioned there is a tension with some members of judiciary regarding too much involvement by the section, or too much interaction with section members. Chair Bellus noted that we all have to respect a certain professional distance with the judges and be very mindful of our role at the

conference. Chair Bellus noted that the surveys done after the event show the overwhelming majority of judges favor the Section's involvement.

The conference is expected to return to Amelia Island next year.

### 3. Revamping the Guide

Kristin Norse reported that we are making progress. The committee is still evaluating whether to keep The Guide password protected for Section members only. The Guide is a Section member benefit, but has a lot of public links and a password limits the accessibility to members to some extent. It may be possible to limit only the private links to Section members as a compromise position. The committee is continuing to evaluate this issue.

## **VII. New Business**

### 1. Planning of Discussion with Florida Supreme Court – Chair Caryn Bellus

Chair Caryn Bellus noted that this used to be a separate event, but has now been incorporated with the Moot Court Competition. The competition is held, the court deliberates, and then there is an hour of Q&A with the Court before the winners are announced.

This past year we did not get good signage, and did not receive proper credit for the event. We are working on improving our exposure for next year.

Chair Bellus suggested that one way to make this better is through the Outreach Committee. Andrew Manko has been appointed to the Outreach Committee for the YLD to help increase attendance.

Valeria Hendricks inquired as to why we did not we get the proper signage and credit. Past Chair Jack Reiter noted that we did not get recognized in the program, calendar, or the pamphlets that were distributed, due to a misunderstanding of our role, which should be an easy fix. Dorothy Easley agreed this should be any easy fix with a conversation with the YLD.

Siobhan Shea suggested we send a letter to the YLD and the Outreach Committee and the Florida Bar liaisons, because these problems tend to get repeated year after year. We need to make sure this is listed as an APS event in order to attract our members and maximize attendance. Furthermore, these decisions are made early in the process of planning the meeting.

Tony Musto suggested we also send the above letter to the Chair of the Annual Meeting Committee. Carrie Ann Wozniak noted that this problem starts early in the process when they assign rooms for the various meetings.

Mary Ann Obos should be designated primary contact for the event. Mary Ann agrees that this should not be a problem for 2014.

## 2. Executive Council Contact List

An updated Executive Committee Contact List attached to the agenda as Exhibit D.

## 3. January Meeting 2014

There is no official Florida Bar meeting, but we will hold a video conference from the DCAs as in past years. Chair Caryn Bellus noted that she needs the DCA Liaisons to contact the various courts to ensure the video conference will occur.

Mary Ann Obos noted that there actually is a January meeting this year, which will be held at the Hilton at Disney World in Orlando on January 23, 2014.

In light of this new information, Chair Bellus would like hold an in-person meeting in Orlando. We started holding the January Section meeting by video conference from the DCAs because the Florida Bar had not been holding January meetings.

Past Chair Jack Reiter moved to have the January APS meeting live in Orlando at the scheduled Florida Bar meeting. Henry Gyden seconded. The motion was approved unanimously.

## 4. Tom Hall Retirement

The Section will be making a presentation at Florida Supreme Court Clerk Tom Hall's retirement ceremony. We made a presentation at the DCA Judges Conference, but will also present at his official ceremony on October 9, 2013 at 3pm.

# **VIII. Bar & Section Committee Reports**

## 1. Council of Sections — Matt Conigliaro

The Council of Sections met this past June. The issue of CLE fee waivers for governmental lawyers came up again. The Council voted against making any modifications to the existing CLE waiver policies.

The bi-annual leadership conference is coming up in July 2014. The Section should consider who to send to this event. This is a great opportunity to meet other leaders in the Bar, the Bar staff, and tour the facilities.

2. The Florida Bar CLE Committee — Vice-Chair Chris Carlyle

Our Section meetings generally conflict with the Florida Bar CLE Committee meeting (Thursday mornings, 8:30 to 10:30am), which is a problem for Vice-Chair Carlyle, or anyone heavily involved in Section committees. Tony Musto agreed to assume this role and be the Section’s representative to the CLE Committee.

Tony said there will be a retreat in October that he is attending. The issue relating to fee waivers for government lawyers appears to be dead, but should be finally addressed at that meeting.

3. Continuing Legal Education — Jessie Harrell, Chair

Jessie sent around a written report with the upcoming CLE line-up. The key events are:

Section CLE Courses Planned for 2013-14	Date	Chair
Advanced Appellate Review	1/16/14	Celene Humphries
The Art of Objecting: A Trial Lawyer’s Guide to Preserving Error for Appeal	3/14/14	Donna Greenspan Soloman
Practicing Before the Second DCA	5/16/14	Duane Daiker and Tyler Pitchford
Monthly Appellate CLE Teleconferences	3rd Tuesday	Tyler Pitchford

In spring 2015 we intend to start a “Practicing Before the Third DCA” seminar.

Jessie inquired about the 3-day appellate practice workshop that Tom Elligett has chaired in the past. Judge May would like to be involved, and she thinks Nova will still host.

Celene Humphries stated that she planned the last two workshops. This workshop was created by a long-standing group of DCA judges, who are not necessarily inclined to do the workshop again. Planning this seminar will be very time consuming and require a re-building of the faculty. This workshop is not a moneymaker, but usually breaks even. In the past, we provided scholarships to government lawyers. This is a very good promotional event for the section.

John Mills stated that the workshop is one of the most important tasks for the Section. Chair Caryn Bellus agrees with John, and explained the seminar process.

The participants write briefs and participate in a mock OA, with lots of feedback from the faculty.

Celene will investigate, but says the workshop cannot be done this summer—it is too late to start planning now given the fact we will have to re-build. Chair Bellus suggested that we start planning for the summer after next.

Chair Bellus moved to plan for an Appellate Practice Workshop for two years out. Vice-Chair Carlyle seconded. Tyler Pitchford was opposed, thinking we should try for one year. The motion was amended to plan the workshop for 2014 if possible, but by 2015 at the outside (as soon as possible). The motion passed, as amended.

“The Art of Objecting” will be held live in Ft. Lauderdale. “Practicing Before Second DCA” will be in Tampa at the HCBA office, with a Reception to follow. The Board Certification review course will be a webinar.

#### 4. Outreach Committee — Siobhan Shea, Chair

Last year we revised the IOP to standardize the responsibilities of each liaison. All current liaisons have been formally appointed by letter and provided with the IOPs, which require attendance at meetings, reports, etc. This is a part of our process of developing and expanding new leaders for the section. We need to formalize with a standing committee (not just an ad hoc committee), and fill the remaining open slots. Please give us suggestions for filling the slots.

Siobhan noted that we used to have a banner for APS and some branded items. We need to follow through with our Annual Meeting signage and such.

Siobhan made a motion to form a standing Outreach Committee. Dorothy Easley seconded. The motion was approved unanimously.

Nick Shannin noted that we can amend the Section by-laws to reflect the new standing committee. However, the by-law change will need to be approved by Florida Bar Board of Governors. Nick will draft the by-law change for approval at our January meeting.

Siobhan made a motion to amend the budget to re-stock some APS promo items, and perhaps a banner sign, to be used by the Outreach Committee. After some discussion, the motion was withdrawn. Siobhan will price what the Outreach Committee needs and come back to the EC with a specific request. We currently have \$1,350 set aside in budget for Committee expenses, so a budget change may not be necessary.

Siobhan is looking to appoint a Vice Chair to groom into leadership for the Outreach Committee.

## 5. Pro Bono — Sarah Lahlou-Amine, Chair

Sarah Lahlou-Amine noted that pro se litigants come to us directly or as referrals from the Court, and we have problems with funding the litigation costs. Many of the fees can be waived, but some, such as transcript costs, cannot be waived.

Sarah inquired if we could set aside a budget amount for this purpose. She expects that \$4,000 per year, especially if it could be a “rollover” item, would suffice. John Mills was not sure if the Florida Bar allows this use of funds. Can dues money be used to fund litigation? We would need to investigate.

Vice Chair Carlyle asked if we know how often and how much is required. Sarah has estimated \$4,000 per year based upon her experience.

Nick Shannin noted that originally the Florida Bar Foundation was receptive to funding these types of costs, before the bottom fell out. There is a genuine need, and transcript costs can be a real impediment to handling pro bono appeals. Siobhan Shea suggested that we consider starting our own foundational fund to insulate the Section budget. We could fund the foundation on a regular basis. Sarah noted that any Section or foundation money would only be used as a last resort, and not advertised.

Hala Sandridge stated that she is on the board of the Florida Bar Foundation. The Fund has been decimated by the fall in interest rates, but this is not a large sum of money. The Section could feasibly ask for \$5k or \$10k per year. Hala agreed to inquire with the Florida Bar Foundation. Dorothy Easley noted that the Florida Bar Foundation funded our translation of the Pro Se Handbook into other languages.

## 6. Pro Se Handbook — Kimberly Jones, Editor

Bretton Albrecht spoke for the Committee and noted the update is essentially the same as for the June meeting. The Committee is still in the process of updating chapters. Thanks to those who are helping. The Committee is still in need of some volunteers for editing chapters.

The Committee is also trying to figure out how to handle direct calls from pro se litigants. There are only 5-6 calls per year right now, but what if that increases? The Committee is soliciting suggestions for what more we can do in this regard.

## 7. Programs — Robin I. Bresky, Chair

June Hoffman reported for Robin Bresky. The Dessert Reception was previously discussed. The Programs Committee will start planning for 2014 at the beginning of the year.

8. Public Advocacy/Legislation — Nick Shannin, Chair

Nick Shannin noted that Tallahassee has been quiet on tort reform issues. Our current legislative positions are due to sunset in 2014, so Nick will have suggestions for new ones at next meeting.

9. Publications — Kristen Norse, Chair

Please provide any event dates to June Hoffman to put in *The Record*, and keep her informed of any local events, retirements, new judges, etc.

a. *The Record* — June Hoffman, Editor

On track for quarterly publication at end of October, and trying to get back on a quarterly publication schedule. Please feel free to submit articles. Chair Bellus would like to see an article in the DCA Judges Conference.

b. *The Guide* — Rebecca Creed, Editor

Previously discussed at this meeting.

c. *Florida Bar Journal Articles* — Brandon Christian, Editor

We have article commitments through the April issue of the Florida Bar Journal. If interested in writing, please volunteer. We could use assistant editors for the articles as well.

10. Website — Jonathan Streisfeld, Chair

We are always looking for content for e-mail blasts, and earlier is always better. In addition, all Committee Chairs should look at their Committee page on the Section website to ensure all content is up to date.

11. Historian — V. Hendricks, Chair

The committee has four members. The committee will be updating the Section website to cover historical items of note from 2007 to Present. Mary Ann Obos will be helping. The committee still needs older photos, so please send anything you have. Tony Musto has agreed to assist with the committee.

Mary Ann will forward the 25<sup>th</sup> Anniversary dinner photos to the Florida Bar News.

**IX. Announce Next Meeting**

January 23, 2014, at the Florida Bar meetings at the Hilton at Disney World, in Orlando. Exact details will be announced later.

**X. Adjournment**

The meeting was adjourned at 2:43 pm.

# **EXHIBIT “B”**



# THE FLORIDA BAR

APPELLATE PRACTICE SECTION

DECEMBER 2013 FINANCIAL STATEMENT

## OVERVIEW

YTD REVENUE:	\$90,980
YTD EXPENSES:	\$32,073
YTD NET:	\$58,907
BEGINNING FUND BALANCE:	\$276,503
TOTAL CURRENT FUND BALANCE:	\$335,410

Total Current Membership: 1436 Members

	December 2013 Actuals	YTD 13-14 Actuals	Budget	Percent Budget
<u>Appellate/Advocacy Law</u>				
31431 Sect Dues	40	53,560	55,000	97.38
31432 Affil Dues	0	0	190	0.00
31433 Admin Fee to TFB	-18	-23,434	-24,063	97.39
<u>Total Dues Income-Net</u>	<u>22</u>	<u>30,126</u>	<u>31,127</u>	<u>96.78</u>
32191 CLE Courses	2,600	17,539	20,000	87.70
32196 Cospons Share	0	19,380	17,500	110.74
32293 Sect Differential	315	2,155	6,000	35.92
35202 Spons Reception	0	500	12,500	4.00
35700 Member Srvc Prog	1,365	5,028	0	*
38499 Investment Alloc	2,750	16,252	7,266	223.67
<u>Other Income</u>	<u>7,030</u>	<u>60,854</u>	<u>63,266</u>	<u>96.19</u>
<u>Total Revenues</u>	<u>7,052</u>	<u>90,980</u>	<u>94,393</u>	<u>96.38</u>
36998 Credit Card Fees	5	460	500	92.00
51101 Employee Travel	0	909	1,128	80.59
71001 Phone/Direct	0	258	1,000	25.80
71005 Internet Charges	0	116	450	25.78
84001 Postage	0	1	500	0.20
84002 Printing	0	526	100	526.00
84007 Membership	0	0	50	0.00
84009 Supplies	0	0	50	0.00
84010 Photocopying	0	13	75	17.33
84040 Judges Trav Annl Mtg	0	0	1,500	0.00
84051 Officers Travel Exp	0	248	600	41.33
84101 Committee Exp	0	505	1,350	37.41
84200 General Meeting	0	1,155	1,250	92.40
84201 Board Or Council Mtg	0	37	0	*
84202 Annual Mtg	0	0	16,000	0.00
84204 Midyear Mtg	0	0	3,500	0.00
84205 Section Service Prog	0	2,407	7,500	32.09
84220 Moot Court	0	0	1,000	0.00
84301 Awards	0	110	1,200	9.17
84422 Website	623	3,881	8,000	48.51
84701 Council Of Sections	0	300	300	100.00
84998 Operating Reserve	0	0	6,417	0.00
84999 Miscellaneous	0	1,000	500	200.00
85032 CoSpons Exp	0	18,985	15,000	126.57
88252 Course Credit Fee	0	300	0	*
<u>Total Operating Expenses</u>	<u>628</u>	<u>31,211</u>	<u>67,970</u>	<u>45.92</u>
86431 Mtgs Admin	0	470	232	202.59
86543 Graphics & Art	16	392	2,387	16.42

Statement of Operations  
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|                                 | December<br>2013<br>Actuals | YTD<br>13-14<br>Actuals | Budget  | Percent<br>Budget |
|---------------------------------|-----------------------------|-------------------------|---------|-------------------|
| Appellate/Advocacy Law<br>~~~~~ |                             |                         |         |                   |
| Total TFB Support Services      | 16                          | 862                     | 2,619   | 32.91             |
| Total Expenses                  | 644                         | 32,073                  | 70,589  | 45.44             |
| Net Operations                  | 6,408                       | 58,907                  | 23,804  | 247.47            |
| 21001 Fund Balance              | 0                           | 276,503                 | 242,210 | 114.16            |
| Total Current Fund Balance      | 6,408                       | 335,410                 | 266,014 | 126.09            |

## DECEMBER 2013 CLE REPORT

| COURSE NAME AND NUMBER                     | DATE RECORDED | 2011-12 YTD REVENUE/LOSS | 2012-13 YTD REVENUE/LOSS | 2013-14 YTD REVENUE/LOSS | TOTAL YTD COURSE REVENUE |
|--------------------------------------------|---------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1318 ADV. AP PRACTICE AND CERT REVIEW      | 2/2/2012      | \$ (2,354.00)            | \$ 10,589.00             | \$ 286.00                | \$ 8,521.00              |
| 1357 PRACTICING BEFORE THE 1 <sup>ST</sup> | 3/12/2012     | \$ (1,155.00)            | \$ 5,845.00              | \$ 344.00                | \$ 5,034.00              |
| 1443 ADV. AP PRACTICE AND CERT REVIEW      | 1/17/2013     |                          | \$ 1,314.00              | \$ 2,752.00              | \$ 4,066.00              |
| 1465 THE ART OF OBJECTING                  | 5/11/2012     | \$ (10,694.00)           | \$ 20,306.00             | \$ 3,170.00              | \$ 12,782.00             |
| 1501 HOT TOPICS/AP                         | 5/17/2013     |                          | \$ (6,082.00)            | \$ 6,177.00              | \$ 95.00                 |
| 1502 PRACTICING BEFORE THE 5TH             | 4/5/2013      |                          | \$ (3,654.00)            | \$ 1,446.00              | \$ (2,208.00)            |
| 1582 ECAPI /1733 ECAPI DVD                 | 5/6/2013      |                          | \$ 3,488.00              | \$ 3,723.00              | \$ 3,488.00              |
| <b>TOTAL</b>                               |               |                          |                          | <b>\$ 17,898.00</b>      |                          |

**\*PLEASE NOTE: THE ITEMS LISTED BELOW INCLUDE ALL AFTER MARKET AUDIO/VISUAL SALES**