

**FLORIDA BAR APPELLATE PRACTICE SECTION
FLORIDA BAR WINTER MEETING AGENDA
January 17, 2019**

**Doubletree by Hilton Orlando at Sea World
10100 International Drive, Orlando, FL 32821**

Committee Meetings: 10:00 a.m. to 12:00 p.m.

Executive Council Meeting: 12:00 p.m. to 2:00 p.m. (Lunch Provided)

Call-In Number for Executive Council Meeting: 888-376-5050, Participant Pin: 1953840310#

- I. Call to Order – Sarah Lahlou-Amine
- II. Introductions – Sarah Lahlou-Amine
 - Nick Shannin, Chair-Elect
 - Chris Donovan, Vice-Chair
 - Kimberly Jones, Secretary/Treasurer
 - Kristin Norse, Immediate Past Chair
- III. Chair’s Report – Sarah Lahlou-Amine
- IV. Approval of Minutes for October 5, 2018, Meeting – Kimberly Jones (Exhibit A)
- V. Treasurer’s Report – Chris Donovan (Exhibit B)
- VI. Old Business
 - A. 2018 Fall Meeting and Retreat Recap – Sarah Lahlou-Amine (Exhibit C)
 - B. Bylaw Amendments Status – Nick Shannin
 - C. High School Moot Court Competition Committee – Sarah Lahlou-Amine
- VII. New Business
 - A. Joint Membership Opportunity with Government Lawyer Section Update – Sarah Lahlou-Amine
 - B. Budgeting for APS Leadership Opportunities and Judicial Representative Attendance (proposed \$3,000 per year amendment to budget line 5531 for officer/member travel/attendance, and proposed \$5,000 increase to 2018/2019 budget line 5561 for judicial representative travel/attendance) – Sarah Lahlou-Amine
 - C. Development of APS Internal Operating Procedures (IOPs) – Kimberly Jones

- D. Finance Committee Implementation – Chris Donovan
- E. Section Member Spotlight – Laura Triplett
- F. Appellate Court Rules Committee Update – Courtney Brewer

VIII. Bar & Section Committee Reports

- A. Council of Sections – Nick Shannin
- B. Continuing Legal Education – Kansas Gooden
- C. Outreach – Jared Krukar
- D. Pro Bono – Joe Eagleton
- E. Programs – Carrie Ann Wozniak
- F. Legislation – Courtney Brewer
- G. Publications – Bretton Albrecht
 - 1. Pro Se Handbook
 - 2. The Record
 - 3. Florida Bar Journal Articles
- H. Communications – Jonathan Streisfeld and Dineen Wasyluk
- I. History – V. Hendricks

IX. Upcoming Events – Sarah Lahlou-Amine

- A. Florida Supreme Court Historical Society Dinner – February 7, 2019
- B. Central Florida Diversity & Inclusion Picnic – March 23, 2019
- C. Executive Council Meeting, Florida Bar Annual Meeting, June 27, 2019

Boca Raton Resort & Club, 501 E. Camino Real, Boca Raton, FL 33432
Registration and meeting schedule available in April

X. Adjournment

EXHIBIT

A

**APPELLATE PRACTICE SECTION
FALL MEETING of the SECTION and EXECUTIVE COUNCIL
October 5, 2018 – 12:00 p.m. to 1:30 p.m.
Jones Day, Washington, D.C.**

Meeting Minutes

I. Call to Order – Sarah Lahlou-Amine

II. Attendance and Introductions – Sarah Lahlou-Amine

In person: Sarah Lahlou-Amine, Chair; Nick Shannin, Chair-Elect; Chris Donovan, Vice-Chair; Kimberly Jones, Secretary/Treasurer; Kristin Norse, Immediate Past Chair; Jamie Billotte Moses; Jared Krukar; Alexis Fields; Mary Walter; Samuel Walker; Siobhan Shea; Jason Herman; Nicole Ramirez; Ceci Berman; Tom Seider; Heather Kolinsky; Thomas Hall; Dineen Wasyluk; Jody Gabel; Judge Morris Silberman; Sarah Hodges; Ken Hazouri; Carrie Anne Wozniak; Caryn Bellus; DeeAnn McLemore; Norma S. Lindsey; Judge Wendy Berger; Judge Alan Forst; Eric Levine; Eric Netcher; Joseph Eagleton; Hala Sandridge; Thomasina Moore; Judge Michael Allen; Calianne Lantz; Ali Bresdon; Taylor Ryan; Jack Reiter; Courtney Brewer; Kansas Gooden; Chris Altenbernd; Duane Daiker; and Alison Preston

On the phone: V. Hendricks; Bretton Albrecht; Judge Stephanie Ray; Jennifer Flowers; Jessie Harrell; Matthew Conigliaro; and Laura Triplett

III. Chair’s Report – Sarah Lahlou-Amine

Chair Lahlou-Amine thanked all of the people who helped put together the Fall Meeting and Retreat, including the sponsors, Banker Lopez, Carrie Anne Wozniak, Cheryl Wright, Jones Day and Thomas Hall.

IV. Approval of Minutes for June 2018 Meeting – Nick Shannin

The June 14, 2018, meeting minutes were previously circulated by Chair Elect Shannin as *Exhibit A* to the meeting agenda. Jamie Billotte Moses moved to approve the minutes. Siobhan Shea seconded. The motion to approve passed unanimously.

V. Treasurer’s Report – Chris Donovan (Exhibit B)

Vice Chair Donovan reported on the financials attached to the meeting agenda as *Exhibit B*. He reported that the Section is in the black and well within budget. The Section will be working on a new budget over the next few months before the Bar’s December 1, 2018 deadline. Chair Lahlou-Amine thanked Vice Chair Donovan and Cheryl Wright for working on the budget, and working with the CLE and Delegated Reserve committees to create a more readable budget.

VI. Old Business

A. Annual Meeting Recap – Kristin Norse

Immediate Past Chair Norse reported on the great time had by all at the Annual Meeting and thanked Diane DeWolf and Carrie Anne Wozniak for their work planning a great event. Immediate Past Chair Norse noted that the Dessert Reception continues to grow in attendance, and the Section will work on managing that growth.

B. Bylaw Amendments Status – Sarah Lahlou-Amine

Chair Lahlou-Amine reported that the amendments received minor revisions from the Bar, to which the Section is responding. The Amendments may be approved by the January 2019 meeting. She will report further at the next meeting.

C. Vote to Ratify Approval of Legislative Positions – Sarah Lahlou-Amine

Chair Lahlou-Amine reported on the Legislative Positions, which were set forth within Exhibit E to the meeting agenda. Chair Elect Shannin moved to ratify the positions as stated. Jared Krukar seconded the motion. The motion to ratify passed unanimously.

D. APS Member Statistics – Sarah Lahlou-Amine (Exhibit C)

Referencing Exhibit C in the meeting agenda, Chair Lahlou-Amine provided some member statistics for informational purposes as the Section delves into the Retreat’s planning section. She also discussed the initiative to increase government lawyer membership.

E. ECAPI 2018 – Duane Daiker

Duane Daiker reported on the upcoming ECAPI conference on November 8 and 9, 2018 in Atlanta, Georgia and invited the Section to attend.

F. Reserves Committee Report Regarding Referral to Sponsor High School Moot Court Competition

Referencing Exhibit D in the meeting agenda, Ceci Berman reported on the Delegated Reserve Committees review of the referral to sponsor the High School Moot Court Competition. Berman’s report dealt with two primary issues. The first discussed Siobhan Shea’s motion at the June 2018 meeting, which requested that the Committee consider allocating \$12,400 from the Section for the competition, with \$10,000 going to the program and \$2,400 for scholarships for the participants.

The committee did extensive research into the program, and determined that the program was tailor made for the Section. Pursuant to the reserve committee rules, it approved \$10,000 of the \$12,400 referral. Berman noted that under the Section bylaws, no further action was needed by the executive council for approval of this funding.

However, Berman sought clarification of how the committee should handle the remaining \$2,400 of the referral, as the committee did not recommend that the money be earmarked for scholarships. After receiving further information from the program, the committee reported that it was more important to fund the program itself than scholarships. A donation of \$12,400 would be close to half of what is needed to fund the program. Instead, the committee requested that the executive council approve the \$12,400 donation without any special earmark for how the funds are allocated within the program.

Siobhan Shea approved the committee's request as a friendly amendment to her motion. She moved to approve \$12,400 to the Florida Law Related Education Committee. Vice Chair Donovan seconded the motion. The motion passed unanimously.

The second issue raised by Berman was a request from the committee for a referral to consider a contribution between \$30,000 to \$50,000 over coming years to partner with the FLRE. The committee was very impressed after their meetings with FLRE. The partnership would include APS branding, and allow the APS to have a seat at the table to work on planning the program. The committee wants to work with the FLRE with an eye toward ongoing participation. The committee would then bring the referral back to the full executive council for further consideration.

Siobhan Shea moved for a referral to look into the potential for a long-term funding in a range that may exceed \$25k for the committee to come back to the executive council and give a report and recommendations that the executive council can take up with proper notice. The motion underwent further discussion.

Shea clarified that the motion is to allow the committee to consider the funding, not to spend the money today, and is simply telling the committee that they may consider a number in excess of \$25,000. Chair Elect Shannin seconded the motion. The motion passed unanimously.

VII. New Business

A. New Logo

Chair Lahlou-Amine and Jared Krukar announced that Kristin Oliver won the Section's logo contest, and presented the new logo to the council. They discussed the significance of the logo, such as having three judges, five pillars for each District Court of Appeal, and a scale of justice for the Florida Supreme Court.

B. Joint Membership Opportunity with Government Lawyer Section – Sarah Lahlou-Amine

Chair Lahlou-Amine reported on offering a joint membership with the Bar’s Government Lawyer Section. She requested approval of joint membership with the Government Lawyer Section in an amount that does not cost the Section anything additional. The council discussed the logistics for the proposal. Chair Lahlou-Amine moved to move forward with joint section membership with the Government Lawyer Section for one year, beginning with the next bar year. Chair Elect Shannin seconded the motion. The motion passed unanimously.

C. Social Media Visibility – Dineen Wasylik

Dineen Wasylik reported on the Section’s efforts to have pre-planned and automated social media content. She made a motion for a \$500 budget to pay Facebook for the privilege of promoting the Section’s items and to get more visibility to CLE programming, which would allow the Section to reach out to people outside its bubble. Kansas Gooden seconded the motion. Siobhan Shea made a friendly amendment to change it from Facebook to Social Media. The motion passed unanimously.

Wasylik also reported on Communications/Website committee work. It is looking into hiring an outside person to do some of the social media work, which is something utilized by other Bar sections. She will provide further reports in upcoming meetings. The committee is also working on a website update once the Pro Se Handbook updates are completed.

D. Section Finance Strategies – Sarah Lahlou-Amine

Chair Lahlou-Amine reported on the Section’s work on the budget, and that Kansas Gooden is analyzing CLE revenue as well.

VIII. Bar & Section Committee Reports (Exhibit E to Meeting Agenda)

A. Council of Sections – Nick Shannin

Chair Elect Shannin reported on his attendance at this year’s Council of Sections’ meeting. He discussed the Council of Sections talks about the bylaw approval process and efforts to simplify the rules. He will report further as the issue develops.

B. Continuing Legal Education – Kansas Gooden

Kansas Gooden reported on CLE revenue under the new pricing structure. She noted that brand new CLEs are doing well, and that the older topics that have been presented before are doing more poorly. Based on this, the CLE Committee is focusing on creating new content. She reported on the 2019 schedule and plans for the 2020 CLE schedule.

C. Outreach – Jared Krukar

Jared Krukar reported that the logo is now finished. He discussed the committee's efforts to obtain new opportunities for mentoring, and increasing government attorney involvement. The committee is working with the CLE committee to brainstorm ideas. He planned to provide a further report on a potential change to the committee's mentoring event.

D. Pro Bono – Joe Eagleton

Joe Eagleton rallied for members to join the pro bono listserv. He reported on the committee's work screening cases and its continuing partnership with the guardian ad litem program. The committee is looking into ways to expand partnership with the guardian ad litem program. He reported on the Veterans Consortium, which was a separate presentation during the retreat.

Chair Lahlou-Amine reported on the Section's \$250 sponsorship for an event on October 29-30 to show its continued partnership with the court and Veteran's Consortium.

E. Programs – Carrie Ann Wozniak

Chair Lahlou-Amine reported on Carrie Ann Wozniak's incredible help with the Retreat planning. Carrie Anne Wozniak thanked everyone for attending the reception yesterday, and advised that the next big event is the dessert reception at the June 2019 bar convention. Programs will report on a theme soon.

F. Legislation – Courtney Brewer

Courtney Brewer advised that the next legislative session is in March 2019. There are committee meetings from December to February. More to follow after these meetings.

G. Publications – Bretton Albrecht

1. Pro Se Handbook – Bretton Albrecht

Bretton Albrecht reported that the Handbook is in progress to update the HTML version, and that Raemy Charest-Turken is doing a great job with that project.

2. The Record – Laura Triplett

Laura Triplett reported on the Record's publications and solicited members to volunteer to write for the Record. Triplett also discussed Chair Lahlou-Amine's suggestion to start a Member Spotlight profile to highlight members and committee chairs and discuss what they do. The Record committee is looking into that suggestion and creating a form to automate the profile.

3. Florida Bar Journal Articles – Tom Seider

Tom Seider reported that the Journal is in great shape with articles good through the summer. He advised that the Bar's publication schedule changed to every other month.

H. Communications – Dineen Wasylik

Dineen Wasylik referred to her earlier report provided during the discussion of New Business – Social Media Visibility.

I. History – V. Hendricks

V. Hendricks reported that committee members are working very hard and they have almost all of the years completed for the Website. She is working with Jared Krukar to obtain photographs from the Judge's conference to go on the website.

IX. Schedule of Remaining Fall Meeting and Retreat Events – Sarah Lahlou-Amine (Handout for Distribution at Meeting)

Chair Lahlou-Amine reported on the schedule for the remaining portion of the Retreat, which included a presentation at the Holocaust Memorial Museum, cocktail/dinner reception, planning session, lunch, and capital tour.

X. Announcement of Next Meetings

Chair Lahlou-Amine announced the next Executive Council Meeting, which is at the Florida Bar Winter Meeting, January 17, 2019, at the Doubletree by Hilton Orlando at SeaWorld. She also announced that on October 18, 2018 at 6 p.m. at the Hard Rock Café in the Tampa Airport, the Section was hosting a cocktail/happy hour in conjunction with the Appellate Court Rules Committee meeting.

XI. Adjournment

Chair Lahlou-Amine thanked everyone. Jamie Billotte Moses moved to adjourn. Jared Krukar seconded the motion, which unanimously carried.

EXHIBIT

B

THE FLORIDA BAR
Appellate Practice
Budget/Financial Operations

914-9140-21400-00000-

Description	2017	2018	2019	2019	Proposed
	Actual	Actual	Actual	Budget	2020 Budget
3001-Annual Fees	55,400	57,265	56,240	55,880	58,312
3002-Affiliate Fees	80	80	80	80	80
Total Fee Revenue	55,480	57,345	56,320	55,960	58,392
3331-Registration-Ticket	3,435	4,705	15,455	6,000	24,000
Total Registration Revenue	3,435	4,705	15,455	6,000	24,000
3351-Sponsorships	18,250	24,500	1,000	18,500	12,000
3391 Section Profit Split	15,807	28,122	11,761	25,000	37,327
3392-Section Differential	3,115	2,540	120	2,800	3,270
Other Event Revenue	37,172	55,162	12,881	46,300	52,597
3899-Investment Allocation	40,017	26,767	7,805	25,007	
Non-Operating Income	40,017	26,767	7,805	25,007	0
Total Revenue	136,104	143,979	92,461	133,267	134,989
4131-Telephone Expense	806	465	132	1,000	900
4133-Internet Service	0	0	0	100	0
4134-Web Services	10,622	18,061	1,141	20,000	20,500
4301-Photocopying	0	0	0	75	0
4311-Office Supplies	161	281	0	175	150
Total Staff & Office Expense	11,589	18,807	1,273	21,350	21,550
5051-Credit Card Fees	82	985	129	1,550	
5121-Printing-Outside	0	4,459	0	0	250
5131-Production-Outside	19,897	0	0	0	0
Total Contract Services	19,979	5,444	129	1,550	250
5501-Employee Travel	2,120	2,152	0	3,355	2,530
5531- Board/Officer/Member Travel					0
5561-Judges Travel	0	0	0	1,500	3,500
Total Travel	2,120	2,152	0	4,855	6,030
6001-Post 1st Class/Bulk	18	46	0	75	75
6251-Promotion Sponsorship	250	29,606	2,000	5,000	36,250
6301-Mtgs TFB Annual Meeting	20,898	59,265	(1,164)	20,000	28,800
6311-Mtgs General Meeting	3,524	3,780	0	5,000	3,850
6319-Mtgs Other Functions	19,163	336	3,015	40,000	0
6451-Committee Expense	0	0	0	1,500	1,550
7001-Grant/Award/Donation	1,092	1,862	0	1,500	1,900
7999-Other Operating Exp	149	129	0	1,500	1,500
Total Other Expense	45,094	95,024	3,851	74,575	73,925
8021-Section Admin Fee	24,255	25,095	18	25,146	27,900
8101-Printing In-House	38	98	0	300	150
Total Admin & Internal Expense	24,293	25,193	18	25,446	28,050
9692-Transfer Out-Council of Sections	300	300	0	300	300
Total InterFund Transfers Out	300	300	0	300	300
Total Expense	103,375	146,920	5,271	128,076	130,105
Beginning Fund Balance	413,054	449,472	480,648	446,531	446,531
Plus Revenue	136,104	143,979	92,461	133,267	134,989
Less Expense	103,375	146,920	5,271	128,076	130,105
Ending Fund Balance	445,783	446,531	567,838	451,722	451,415

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THE FLORIDA BAR
Appellate Law General
For the Five Months Ending Friday, November 30, 2018

	November	YTD 2019	FY 18-19 Budget	Budget % Utilized
3001-Annual Fees	\$120	\$57,480	\$55,880	102.86%
3002-Affiliate Fees		\$80	\$80	100.00%
Total Fee Revenue	\$120	\$57,560	\$55,960	102.86%
3331-Registration-Ticket		\$21,295	\$6,000	354.92%
Total Registration Revenue	\$	\$21,295	\$6,000	354.92%
3351-Sponsorships		\$1,000	\$18,500	5.41%
3391 Section Profit Split	\$1,982	\$22,226	\$25,000	88.90%
3392-Section Differential		\$880	\$2,800	31.43%
Other Event Revenue	\$1,982	\$24,106	\$46,300	52.06%
3899-Investment Allocation	\$3,288	(\$10,570)	\$25,007	(42.27%)
Non-Operating Income	\$3,288	(\$10,570)	\$25,007	(42.27%)
Total Revenue	\$5,390	\$92,391	\$133,267	69.33%
4131-Telephone Expense		\$236	\$1,000	23.61%
4133-Internet Service			\$100	0.00%
4134-Web Services		\$5,379	\$20,000	26.90%
4301-Photocopying			\$75	0.00%
4311-Office Supplies		\$32	\$175	18.14%
Total Staff & Office Expense	\$	\$5,647	\$21,350	26.45%
5051-Credit Card Fees	\$2	\$649	\$1,550	41.86%
Total Contract Services	\$2	\$649	\$1,550	41.86%
5501-Employee Travel	\$396	\$396	\$3,355	11.81%
5561-Judges Travel	\$3,000	\$3,000	\$1,500	200.00%
Total Travel	\$3,396	\$3,396	\$4,855	69.96%
6001-Post 1st Class/Bulk	\$60	\$60	\$75	79.68%
6251-Promotion Sponsorship		\$2,250	\$5,000	45.00%
6301-Mtgs TFB Annual Meeting	\$1,164	\$	\$20,000	0.00%
6311-Mtgs General Meeting		\$2	\$5,000	0.04%
6319-Mtgs Other Functions	\$20,250	\$40,860	\$40,000	102.15%
6451-Committee Expense	\$56	\$56	\$1,500	3.71%
7001-Grant/Award/Donation			\$1,500	0.00%
7999-Other Operating Exp	\$71	\$71	\$1,500	4.73%
Total Other Expense	\$21,600	\$43,299	\$74,575	58.06%
8021-Section Admin Fee	\$54	\$25,614	\$25,146	101.86%
8101-Printing In-House		\$15	\$300	5.16%
Total Admin & Internal Expense	\$54	\$25,629	\$25,446	100.72%
9692-Transfer Out-Council of Sections	\$300	\$300	\$300	100.00%
Total InterFund Transfers Out	\$300	\$300	\$300	100.00%
Total Expense	\$25,353	\$78,920	\$128,076	61.62%
Net Income	(\$19,963)	\$13,471	\$5,191	259.51%

EXHIBIT

C

2018 Fall Meeting and Retreat – Action Items from Facilitated Planning Session

Objective: Increase awareness and perceived value of retaining and engaging an appellate practitioner.

1. Targeted CLEs.
 - a. Specific, substantive areas, e.g., appellate issues in family law, animal law, etc. [CLE]
 - b. Trial support topics, e.g., jury instructions, verdict forms, etc. [CLE]
 - c. Use CLEs to showcase appellate lawyers' trial support skills and knowledge. [CLE]
 - d. Focus on technology. [CLE]
2. Marketing
 - a. Create liaisons to all other substantive sections, and facilitate interaction not just at Bar meetings, but at other events. [Outreach]
 - b. Consider sponsoring other sections' events. [Outreach, Finance, Programs]
 - c. Consider taking out ads (or otherwise paying for marketing) for events like dessert reception. [Programs, Finance]
 - d. Increase the Bar's knowledge of appellate practitioners' trial support skills. [Outreach]
 - e. Consider paying for a social media director. [Communications, Finance]
 - f. Emphasis on technology for members and to promote value of appellate practitioners as fluent in current technology in the practice of law. [Outreach]
3. Recruitment
 - a. Focused recruitment—adding the right lawyers and ensuring value for members we have. [Outreach]
 - b. Align with Government Lawyer Section. [Outreach]
 - c. Look to Appellate Court Rules Committee for members and leaders. [Outreach]
 - d. Ask appellate judges for recommendations for Section members and leaders based on judges' observations of lawyers who appear in front of them, exhibit skills and talent, and are up-and-coming appellate lawyers so the Section can reach out. Go through EC judicial representatives. [Outreach]

Objective: Foster relationships, community, collegiality, knowledge sharing and future leaders among appellate practitioners with an emphasis on diversity and inclusion.

4. APS Fellows [Ad Hoc]
 - a. Create annual program for two fellows who will apply for selection; consider one law student and one attorney within first few years of practice.
 - b. Section will cover fellows' attendance at Section events and provide a travel stipend for each event.
 - c. Benefits to fellows include developing a network of appellate attorneys and judges, including their selection on their resume, being paired with a pro bono committee member to work on a pro bono appeal, and free Section membership for one year.
 - d. Work with law schools and voluntary bar associations to recruit.
 - e. Bring a buddy.
 - f. Strongly encourage leadership to attend regional diversity/inclusion events.
5. Engagement
 - a. Bring a buddy – encourage EC members to bring a new attorney to each meeting, with an emphasis on those whose backgrounds are underrepresented. [Outreach]
 - b. Strongly encourage leadership to attend regional diversity/inclusion events. [Outreach]
 - c. Joint Section membership with Government Lawyer Section. [Outreach]

- d. Consider a Section-sponsored reception with a focus on inclusion, possibly working with other sections or voluntary bar organizations. [Outreach, Finance]
 - e. Establish a welcoming program/package for new members, possibly including APS branded promotional items when they attend their first meeting; consider a social gathering and/or orientation for new members, engage appellate judiciary for any such events. [Outreach, Finance]
 - f. Establish a mentoring program. [Outreach]
 - g. Offer a CLE for government lawyers for a payment in the amount of one year of Section membership, and provide one year of Section membership, making the CLE effectively free. [CLE, Outreach]
 - h. Offer scholarship opportunity to waive fee for up to two applicants for DCA Judges Conference and Retreat (depending upon the year). [Finance, Outreach]
6. Identify and Utilize Liaisons [Outreach]
- a. Connect with government employees and employers, conveying the value and benefits of Section membership for both employees and employers.
 - b. Develop and further define the role of EC judicial representatives, including travel stipends and program discounts the Section should offer, consider obtaining Continuing Judicial Education credit for select CLE programs, identify means of communicating with appellate judges who are not Section members and providing Section membership (for free or at a discount) or at least facilitating email communications from the Section to all appellate judges by adjusting Section listserv.
 - c. Consider a Section-sponsored last-argument-of-the-year breakfast reception at each DCA.
 - d. Hold regional receptions, using opportunity to chair those events as a leadership development opportunity.
 - e. Outreach to local appellate sections/organizations.
7. Develop Pipeline with Focus on Inclusion [Outreach]
- a. Outreach/trainings for law students, utilize potential new government lawyer members and others for these spots, work with moot court teams and inclusion-focused voluntary bar associations.

Objective: Develop plans for future relevance, financial stability and success.

- 1. Create a Finance Committee [Finance]
 - a. Consider having this committee manage Section sponsorships or creating a separate committee for sponsorships.
 - b. Create a form for sponsor applicants to fill out.
 - c. Consider lobbying Bar to change existing price structures if desirable.
- 2. Knowledge Management
 - a. IOPs for Section and for each committee [Nick Shannin and Kim Jones]
 - b. Consider implementing a leadership orientation, perhaps at a leadership retreat [Outreach]
 - c. Convene to conduct business outside of regular meetings [Leadership]